

**ATTACHMENT C**  
**ON-CALL TRANSIT PLANNING SERVICE TASK STATUS UPDATES**



**A. Public Engagement Policy**

Work on the Public Engagement Policy is postponed until January 2018 in an effort to focus staff and consultant resources on immediate outreach activities. The CTT or key stakeholders group for public engagement will reconvene early in 2018 to revisit this task. In the meantime, it is the intention of CAMPO staff as the lead agency, and the consultant, that activities and designs for public engagement activities in the interim be consistent with any future Policy, and staff will continue to look for aspects of current engagement activities that should be methodized in the Policy.

**B. Staffing Model and Expectations Plan**

There are no remaining CTT meetings to be held. Final comments and feedback have been delivered to the consultant in mid-October based on CTT meetings and member input opportunities. A follow up meeting has been conducted between CAMPO as the project manager and the consultant to identify any remaining issues. A final draft is anticipated to be delivered by the consultant before the end of November.

**C. Community Funding Area (CFA) Program Management Plan**

The peer review memo was distributed and CTT members provided feedback on the draft memo. The next step for this is to review the peer review memo and resubmit for the CTT's review. The consultant stated that a draft will be delivered by the final week of October. Another next step in this process is to follow up stakeholder input from the municipalities. Consultant has stated that they will be scheduling 'one-on-one' meetings with each identified CFA entity. The next scheduled CTT meeting for this study is December 7, 2017. CAMPO staff will communicate with consultant team for creating next best steps moving forward in order to have substantive progress by the next CTT meeting.

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**D. Multi-Year Bus Service Implementation Plan**

**Public engagement meetings** – 8 of 10 public meetings for Round 1 of public engagement for Wake Transit Plan Implementation have been held in Raleigh, Wake Forest, Fuquay-Varina, and Zebulon. The remaining two meetings are held in Cary on Nov 14 and Nov 16. Additional information on the preliminary findings is provided as an agenda item at this meeting. One core technical team meeting was held on October 31<sup>st</sup> since the last TPAC meeting. We discussed the following topics:

**Project prioritization policy** – The core technical team received a presentation at the October 31<sup>st</sup> meeting on the recommended project prioritization policy. The CTT will consider approving the policy in November so that the TPAC can receive the final policy at the December meeting. The TPAC will be asked to recommend the policy to the Wake Transit Governing Boards for consideration.

**Service standards and performance measures** – The core technical team is considering recommendations for service standards and performance measures presented by the consultant. Recommendations are based on standards used by peers and Wake Transit partner agencies.

We received an overview of the **10-year bus and operations plan** and the **10-year capital and facilities plan** included in the Wake Transit Bus Plan scope.

**E. Transit Corridors Major Investment Study**

The MIS CTT held its 3<sup>rd</sup> meeting on Nov. 3<sup>rd</sup>. The meeting began by looking at a high-level schedule that gave potential years for construction and operations for BRT and CRT projects with broad assumptions made about where and if projects would seek Federal and State funding among other considerations. This schedule will be revised and updated based on CTT discussion and once a more final form has been approved by the CTT it will be forwarded to the TPAC for information.

Additionally, the CTT received an update on on-going Public Engagement activities including the attendance at the public meetings held before the CTT convened and the survey results to date. The CTT then began its discussion on the Prioritization tasks including the interface between the MIS and Multi-Year Bus Service Implementation plan and how these 2 studies can use similar metrics with adjustments made to specific needs. A more detailed prioritization matrix will be developed over subsequent CTT meetings.

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Finally, the CTT concluded its discussion from the previous 2 CTT meetings on the extents of the BRT corridors to be studied. Now that study areas have been set, data collection and other analysis can begin in earnest though some activities are already on-going.

**F. Transit Customer Surveys**

The earlier proposed timeline for the development of these surveys is being evaluated for more effective and efficient interface opportunities with the community rather than potentially confuse them with multiple concurrent and/or overlapping engagement efforts. This will continue to be discussed as a part of the Process Subcommittee in coordination with its respective Communications Steering Committee.