



Transit Planning Advisory Committee (TPAC)
Meeting Summary/Minutes
August 3, 2016 – 9:00 AM – 10:25 AM
Capital Area MPO Administrative Offices

Voting Members/Alternates Present:

Chris Lukasina, Co-Chair, CAMPO; Saundra Freeman, Co-Chair, GoTriangle; Shelby Powell, CAMPO; John Tallmadge, GoTriangle; Nicole Kreiser, Wake County; Tim Gardiner, Wake County; Ben Howell, Town of Morrisville; Kevin Lewis, Town of Rolesville; Ray Boylston, Town of Cary; Tim Bailey, Town of Cary; Shannon Cox, Town of Apex; Tansy Hayward, City of Raleigh; David Eatman, City of Raleigh; Chip Russell, Town of Wake Forest; David Bergmark, Town of Wendell; Mark Matthews, Town of Fuquay-Varina; Aaron Levitt, Town of Holly Springs; Jason Brown, Town of Knightdale; Cathy Reeves, North Carolina State University (*by phone*)

19 voting members/alternates present

Other Attendees:

Kenneth Withrow, CAMPO; Darcy Downs, GoTriangle; Bret Martin, CAMPO (TPAC staff); Matthew Burns, CAMPO; Jason Morgan, GoTriangle; Eric Lamb, City of Raleigh; Brad West, Town of Morrisville; Ren Wiles, GoTriangle

I. Welcome and Introductions – (TPAC Co-Chairs – 5 minutes)

Saundra Freeman opened the meeting and asked if everyone was able to sign into the meeting.

II. Adjustments to the Agenda

Bret Martin mentioned that there were no minutes for the June 29th meeting prepared for the TPAC to review and take action. Saundra Freeman mentioned there were no other proposed adjustments to the agenda.

III. TPAC Bylaws - (Discussion Item/Possible Action Item – Bret Martin, CAMPO – 20 minutes)

- A. Updated Draft of Bylaws from July 27th Meeting (Attachment A)
- B. Weighted Voting – Exhibit A of Bylaws (Attachment B)

Saundra Freeman opened the item and turned it over to Bret Martin to present a follow-up to the TPAC's discussion of its bylaws. Mr. Martin reviewed changes to the bylaws and proposed weighted voting structure resulting from the TPAC's discussion during its July 27th meeting. Mark Matthews asked for additional clarifying language in the bylaws explaining GoTriangle's and CAMPO's weighted vote based on Wake County's population. Mr. Martin agreed to incorporate the clarifying language.

Saundra Freeman mentioned that the TPAC should be ready to take action on the bylaws in their totality after the multiple previous reviews, feedback and action taken on the weighted voting piece of the bylaws. Ray Boylston moved to adopt the draft bylaws with the clarification suggested by Mark Matthews. The motion was seconded by Shelby Powell.

During discussion, Mark Matthews stated that, for the record, he would be voting against the bylaws and that his opposition to the bylaws is purely for the proposed weighted voting structure. He also stated that the Town of Fuquay-Varina is in support of every other section of the proposed bylaws. He emphasized that the Town's opposition stems from giving additional weight



to transit providers rather than by basing it solely on population, which would be more representative of the benefits of and impacts to communities associated with plan implementation.

Tansy Hayward stated that even the 1 vote per 50,000 population method for assigning weighted votes to communities does not accurately depict the actual per capita population representation from communities, and the additional weighted vote for transit providers is a compromise that adjusts for that. She stated that the more populated municipalities are succumbing to a tradeoff rather than the lesser populated municipalities, as Raleigh represents 44% of Wake County's population but is only getting 22% of the weighted vote.

Shannon Cox stated that the Town of Apex can vote in favor of the proposed bylaws but stated that she is still opposed to the weighted voting structure. She stated that she would like the record to indicate that even though there are members voting in favor of the proposed bylaws, there are TPAC members that are still opposed to the proposed weighted voting structure. Jason Brown echoed Shannon's position for the Town of Knightdale and stated that if the weighted votes became skewed over time that there should be internal controls to keep the vote from unintentionally or unjustly favoring certain agencies over others.

Saundra Freeman administered a vote on the motion, with 17 in favor and two (2) opposed. The opposing votes were from the Towns of Morrisville and Fuquay-Varina.

IV. Transit Expenditures Supplantation Vs. Supplementation – (Information/Discussion Item – Karen Porter, GoTriangle – 20 minutes)

Saundra Freeman opened the item and turned it over to Karen Porter, an attorney for GoTriangle. Ms. Porter presented the language from the North Carolina general statutes that addresses supplantation versus supplementation of existing funding or other resources for public transportation systems and what it means for Wake County's situation. Allison Cooper with the Wake County Attorney's Office stated that the Wake Transit financial plan and model assumed all new local revenue would be used to support added services and expenditures rather than existing service output.

Nicole Kreiser, Wake County, presented on how the Wake Transit financial plan and model addresses new revenues and existing revenues, as well as preservation of existing service output and associated expenditures. Nicole mentioned that the new assumed revenues and existing revenues were comingled in the plan and model to collectively support a projected amount of service output. Chris Lukasina asked whether the supplantation language in the law should only apply to local funding and not the full funding picture, which also takes into account federal and state funding.

Allison Cooper stated that from the language in the law, the supplantation versus supplementation issue is best addressed by setting a set dollar amount of existing spending as a baseline rather than tying the baseline to service output. Tansy Hayward expressed that she would be concerned if the approach to defining an existing baseline assumed an ongoing inflationary escalation rather than just a set level of spending. Eric Lamb made the point that the City of Raleigh has not endorsed the Wake Transit Plan and its supporting financial model and assumptions, and that further negotiations on how supplantation is defined as it applies to the City would need to be worked out in agreements between the City and the tax district.

The TPAC agreed to assign a working group comprised of representatives from agencies or municipalities currently providing local funding for public transportation services in Wake County.



V. **Role and Structure of Potential TPAC Communications Team/Working Group** –
(Information/Discussion Item – John Tallmadge, GoTriangle – 10 minutes)

John Tallmadge asked the TPAC what the role and structure of the communications group that functioned throughout the development of the Wake Transit Plan should be. He stated there is a role for a communications group to play regarding communications and outreach throughout plan implementation. He asked whether the communications group should be a sub-committee of the TPAC or left as an informal external group. Tansy Hayward mentioned that the role has already been assigned to the Process Sub-Committee. Ben Howell stated a preference for a communications group's work or recommendations to be rolled up to the TPAC through the TPAC's sub-committees. Ray Boylston stated that there was a need for all agencies involved in implementation to have a unified set of talking points to communicate to the public. It was further indicated that it was the Process Sub-Committee's intent to engage the communications group when a set of tasks was developed for the group to address.

VI. **Sub-Committee Chair Reports-** (Information item – TPAC Co-Chairs – 10 minutes)

- A. Budget and Finance
- B. Planning and Prioritization
- C. Process

Sandra Freeman opened the floor for sub-committee chair reports. Each sub-committee chair provided a report of ongoing work tasks.

VII. **Other Business** – (Information Item – TPAC Co-Chairs - 5 minutes)

- A. New Business
- B. TPAC Member Discussion
- C. Next Steps

It was determined by TPAC membership to hold the next TPAC meeting on August 17th.

VIII. **Adjourn**

The meeting was adjourned at approximately 10:25am.