



Transit Planning Advisory Committee (TPAC)
Approved Meeting Summary/Minutes
July 27, 2016 – 9:00 AM – 10:00 AM
Capital Area MPO Administrative Offices

Voting Members/Alternates Present:

Chris Lukasina, Co-Chair, CAMPO; Saundra Freeman, Co-Chair, GoTriangle; Shelby Powell, CAMPO; John Tallmadge, GoTriangle; Nicole Kreiser, Wake County; Tim Gardiner, Wake County; Ben Howell, Town of Morrisville; Kevin Lewis, Town of Rolesville; Ray Boylston, Town of Cary; Tim Bailey, Town of Cary; Shannon Cox, Town of Apex; Tansy Hayward, City of Raleigh; David Eatman, City of Raleigh; Brad Bass, Town of Garner; Corey Liles, RTP; Eric Kerauvouri, Town of Wake Forest; Allison Rice, Town of Wendell; Mark Matthews, Town of Fuquay-Varina; Kendra Parrish, Town of Holly Springs; Jason Brown, Town of Knightdale; Cathy Reeves, North Carolina State University

21 voting members/alternates present

Other Attendees:

Kenneth Withrow, CAMPO; Darcy Downs, GoTriangle; Bret Martin, CAMPO (TPAC staff); Matthew Burns, CAMPO; Jason Morgan, GoTriangle; Eric Lamb, City of Raleigh; Erik Landfried, GoTriangle; Christine Sondej, Town of Cary; Mike Kennon, North Carolina State University

I. Welcome and Introductions – (TPAC Co-Chairs – 5 minutes)

Saundra Freeman opened the meeting and asked if everyone was able to sign into the meeting.

II. Adjustments to the Agenda

Saundra Freeman asked TPAC members if there were any proposed adjustments to the agenda. Bret Martin mentioned that only minutes for the June 20th meeting were ready for consideration.

III. Meeting Summary/Minutes From June 20 and June 29, 2016 Regular Meetings – (Action Item – TPAC Co-Chairs – 5 minutes)

Saundra Freeman asked the group to consider the minutes from the July 20th meeting of the TPAC. Mark Matthews moved to approve the minutes, and Tansy Hayward seconded. Saundra Freeman administered a vote yielding a unanimous decision to approve the minutes.

IV. TPAC Bylaws – (Discussion Item/Possible Action Item – Bret Martin, CAMPO – 45 minutes)

- A. Updated Draft of Bylaws from July 20th Meeting (Attachment A)
- B. Weighted Voting Scenarios (Attachment B)

Saundra Freeman opened the item and turned it over to Bret Martin to present a follow-up to the TPAC's discussion of its bylaws. Mr. Martin explained that one minor comment made at the last meeting regarding meeting attendance had been incorporated into the most updated draft of the bylaws. Mark Matthews suggested striking language from the modification that would clarify how attendance could be taken for TPAC meeting.



Mr. Martin moved on to the weighted voting provision within the bylaws. Mr. Martin reviewed the weighted voting structure last considered and approved by the TPAC at its July 6th meeting and shared summary statistics of potential voting blocs within that weighted voting structure indicating that no one group among existing transit providers/funders, other agencies, and CAMPO had complete control with their respective weighted votes. Mr. Martin also shared another comparison scenario in which an additional weighted vote was added for member agencies providing discretionary funding for all-day fixed-route service for at least 10 hours per day with a minimum of hourly headways and shared associated summary statistics for potential voting blocs indicating that no one group had complete control with their respective weighted votes. Mr. Martin then shows a modification to the second scenario showing the breakdown if agencies received one weighted vote per 25,000 population and shared summary statistics showing that existing transit providers would receive greater than 50% of the weighted vote.

Concerned was expressed that CAMPO was getting an additional weighted vote based on being a contributor of discretionary funding for all-day fixed-route transit service. There were also concerns expressed about the 1 per 25,000 population standard because it continues to dilute the influence of smaller communities. Ben Howell mentioned that he still had a concern with the addition of a weighted vote based on providing or funding transit service in that it diluted the influence of smaller communities.

Faced with concern over CAMPO receiving an additional weighted vote for providing funding for transit service, Chris Lukasina offered to remove it to make everyone comfortable making a decision on the applicability of the provision to the others. Ben Howell moved to keep the weighted voting structure as accepted by the TPAC at its July 6th meeting. It was determined that a motion to move the already accepted weighted voting structure was not necessary because it was already the TPAC's official recommendation on the matter. Ben Howell rescinded his motion.

Eric Kerauvouri moved to approve the weighted voting structure giving weighted vote to agencies based on 1 per 50,000 population with ILA parties having an equal weighted vote and an additional weighted vote for agencies contributing funding for all-day fixed-route minimum hourly headway transit service for a minimum of 10 hours per day. Tansy Hayward offered a friendly amendment to drop CAMPO from consideration for an additional weighted vote for funding transit service and to limit the additional weighted vote to agencies providing local funding. David Eatman seconded the motion.

Sandra Freeman administered a vote on the motion. Twelve (12) voted in favor of the motion, and eight (8) voted in opposition. The motion passed. Chris Lukasina mentioned that the weighted voting structure can be revisited based on changing inputs to the formula in the future and that it is not completely locked in in perpetuity after concerns were expressed about the long-term impact of the approved weighted voting structure. Bret Martin mentioned that while action had been taken on the weighted voting structure, the TPAC still needed to make a decision on the actual bylaws. It was determined that the draft bylaws language would need to be modified to account for the new accepted weighted voting structure. Mark Matthews suggested the TPAC take up a vote on the bylaws at the next TPAC meeting. TPAC members generally agreed.

V. **Sub-Committee Chair Reports** - (Information Item – TPAC Co-Chairs – 15 minutes)

Each Sub-Committee Co-Chair provided an update on the progress of their ongoing work products and upcoming tasks to meet Wake Transit Governance ILA deadlines.

VI. **Other Business** – (Information Item – TPAC Co-Chairs - 10 minutes)



- A. New Business
- B. TPAC Member Discussion
- C. Next Steps

Sandra Freeman mentioned that GoTriangle's associate general counsel will be coming to the next TPAC meeting to discuss the supplantation versus supplementation issue as it relates to eligibility of use of Wake Transit sales tax revenues.

John Tallmadge mentioned that he would like to discuss the role of the communications team and consideration of whether it should be a direct sub-committee of the TPAC.

The TPAC generally agreed to hold the next meeting of the TPAC on August 3rd.

VII. Adjourn

The meeting was adjourned at approximately 10:00 am.